



City of Sheboygan

FIRE DEPARTMENT

1326 North 25th Street
SHEBOYGAN, WISCONSIN 53081
(920) 459-3327 OFFICE
(920) 459-0209 FAX



March, 2023

SHEBOYGAN FIRE DEPARTMENT LOCK BOX PROCEDURE:

The Sheboygan Fire Department recommends the installation of specialized lock boxes on commercial and residential properties in Sheboygan. Sheboygan endorses the brands of Knox Rapid Access products and Kidde Supra Boxes. These boxes provide the fire department with a quick and non-destructive means of entry into a structure in the event of a fire or medical emergency. These boxes can also be used for the fire department to gain access to the property for State required annual fire inspections, if such access is authorized by the property owner and/or responsible party.

To purchase a lock box for your property, please visit:

www.knoxbox.com or <https://lockbox.shopkidde.com/>

You will be prompted to create an account on each site (3/2023 Supra is experiencing delays. Follow the prompts on the website). Be sure to select Sheboygan Fire Dept as your local fire department when ordering products. These lock boxes are keyed to individual fire departments, so identifying the Sheboygan Fire Department is crucial. Knox offers many more products than Supra. Boxes are available in various sizes, colors, mounting options, and price ranges. For questions about which product might be best for your property, please contact Division Chief Nic Noster.

When you receive your box, it will be unlocked and open. The next step is to identify where the box will be mounted on your building. We suggest that you locate the box either at the front/main address door or the door which leads to the fire alarm panel and/or sprinkler system controls. Please mount the box at a height within normal reach to allow for quick access. If you would like additional assistance identifying the best place to mount the box, please contact Division Chief Nic Noster.

After you have installed the box, please contact Division Chief Nic Noster. An appointment to meet you on site to add your keys to the box and lock the box will be scheduled. During this appointment, a form will be completed for authorization and tracking purposes.

On behalf of the Sheboygan Fire Department, I thank you for your time and financial investment in making your property safer.

Sincerely,

Division Chief, Prevention/Inspection
Nicholas.noster@sheboyganwi.gov
920-459-3321